

Examination Rules and Procedures

1. The student who takes the exam must keep the student ID above his/her desk during the exam.
2. The periods to leave the exam hall during the exam will be specified in each exam and it is forbidden to leave the exam hall apart from these periods.
3. The students are required to bring the necessary materials such as pencil, eraser, pencil sharpener and tissues. Exchange of such materials during the examination is strictly forbidden.
4. Mobile phones must be switched off during the exam, and the use of mobile phones to check the time is prohibited.
5. Compliance with the exam rules is the responsibility of each student. It is forbidden for the students to talk to each other, cheat or help the cheating during the exam. Exam invigilators will minute the student who cheats, helps the cheating or disrupts the exam, and legal proceedings will be initiated against him/her.
6. Materials such as books, notebooks, course notes can only be brought into the exam hall in a closed bag, but they cannot be open on or under the desks.
7. At the end of the examination, students must stop writing and hand over the exam papers to the exam invigilators.
8. The student who finishes the exam and hands in his/her exam paper is prohibited from waiting or making noise by talking to other students in the corridor.
9. The student is responsible for all kinds of writings on his/her own desk. Check your desk before the exam. If you come across such a situation, inform the exam invigilator about this situation before the exam starts.
10. It is strictly forbidden to take the exam documents out and note down or copy the exam questions on another sheet or somewhere else.
11. The student who finishes the exam leaves the examination hall and cannot go in again for any reason whatsoever.
12. The student who comes after the moment that the "Listening" section is played is not allowed in. Those who come during the first listening may enter before the second listening but those who come to the second listening will miss that part completely. These students will not be given the chance to listen again.

We wish you success!